FIREWISE USA™

Residents reducing wildfire risks

Community Wildfire Protection Plan
_____ 2022

FORESTRY DIVISION

CWPP: AN ACTION PLAN FOR WILDFIRE MITIGATION

Community _____ **Date** _____

Prepared by _____

Organization _____

Contact Information

Address _____

Phone _____

E-Mail _____

Fax _____

The following report is a cooperative effort between various entities. The representatives listed below comprise the core decision-making team responsible for this report and mutually agree on the plan's contents.

Community Representatives

Name _____

Address _____

Phone Number _____

Other Contact Information _____

Name _____

Address _____

Phone Number _____

Other Contact Information _____

Name _____

Address _____

Phone Number _____

Other Contact Information _____

Local Fire Department Representatives

Name _____

Address _____

Phone Number _____

Other Contact Information _____

Name _____

Address _____

Phone Number _____

Other Contact Information _____

Name _____

Address _____

Phone Number _____

Other Contact Information _____

Local Arkansas Department of Agriculture Forestry Division Representatives

Name _____

Address _____

Phone Number _____

Other Contact Information _____

Name _____

Address _____

Phone Number _____

Other Contact Information _____

The following federal and other interested parties were consulted and involved in the preparation of this report.

Name	Organization

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1) COMMUNITY BACKGROUND AND EXISTING SITUATION

Community Description

County _____ Latitude/Longitude _____

Frontage Road _____ Nearest Intersection _____

Local FD name _____

and location _____

Interface Areas _____ Year Established _____

Tax Map No. _____

Community Size

Number of Lots _____ Number of Structures _____

Estimated Acres _____ Development Status _____

Community Infrastructure

Home Owners Association or POA ☐ Yes ☐ No *If yes, attach a copy of ordinances.*

Contacts

Name _____

Address _____

Phone Number _____

Other _____

Name _____

Address _____

Phone Number _____

Other _____

Resident Population

Full Time (number of residents)

Part-Time ☐ 100-75% ☐ 75-50% ☐ 50-25% ☐ less than 25%

Wildfire Hazard Rating

Low Moderate High Extreme

Community Assessment Highlights (roads, water sources, primary fuel types, utilities and topography) _____

_____

_____

Evaluation Date _____

Community Wildfire History *(include surrounding areas)*

Relative Frequency _____

Common Causes _____

Future Concerns _____

Additional Comments _____

2) COMMUNITY BASE MAP AND OTHER VISUALS

Attach or insert community base map and other visuals.

3) OBJECTIVES / GOALS *(Edit as needed to match community needs)*

Objectives The objectives of this plan/report are to set clear priorities for the implementation of wildfire mitigation in the identified community. This includes prioritized recommendations for the community as a whole and also for individual homeowners where appropriate.
Goals The goals are fuel reduction and structure ignitability reduction that will protect this community and its essential infrastructure. It also includes a wildfire pre-suppression plan.

4) PRIORTIZED MITIGATION RECOMMENDATIONS

The following recommendations were developed by the Community Firewise Board as a result of the community wildfire risk assessment and follow-up meetings with local, state, federal and community stakeholders. A priority order was determined based on which mitigation projects would best reduce the hazard of wildfire in the assessment area.

Proposed Community Hazard Reduction Priorities
List area and treatment recommended. Examples 1) Community Clean-up Day. Cut, prune and mow vegetation in shared community spaces. 2) Create an emergency exit. Build an unimproved road from cul-de-sac on Jasper Lane to Old Road.

1. _____
2. _____
3. _____
4. _____

Proposed Structural Ignitability Reduction Priorities
Actions to be taken by homeowners. Example Clean roofs and gutters.

1. _____
2. _____
3. _____
4. _____

Proposed Education and Outreach Priorities
Activities planned and implemented by community, local fire department and Forestry Division. Examples 1) Distribute Informational packets. 2) Create a neighborhood newsletter.

1. _____
2. _____
3. _____
4. _____

5) ACTION PLAN

Funding Needs *Outline each project (list highest priority projects first) including estimated cost and potential funding sources.*

1. _____
2. _____
3. _____
4. _____
5. _____

Timetables *For each project (list highest priority projects first), provide an estimated duration, start date and targeted completion date.*

1. _____
2. _____
3. _____
4. _____
5. _____

Assessment *Describe the strategy used to assess the plans progress and effectiveness.*

1. _____
2. _____
3. _____
4. _____
5. _____

6) WILDFIRE PRE-SUPPRESSION PLAN

A. Wildfire Protection Responsibility

Structural Protection _____

Wildland Protection _____

B. Incident Command Post Location

_____

C. Incident Staging Area Location

_____

D. Medical Unit Staging Area Location

_____

E. Alarm Response First Alarm

Fire Department/Rescue Squad	Travel Distance	Response Time

Second Alarm *(report to designated staging area)*

Fire Department/Rescue Squad	Travel Distance	Response Time

F. Fixed Wing Air Support

Aircraft	Contact Name	Dispatching Guidelines

Helicopter

Aircraft	Contact Name	Dispatching Guidelines

G. Water Availability *(must be accessible to fire engines)*

Location _____ Description _____

Location _____ Description _____

Location _____ Description _____

Location _____ Description _____

H. Communications *(Attach Communications Plan if available)*

Name	Phone Number	Radio Frequencies
Dispatch/Fire Departments		
Local Forestry Division Office		
Other		

I. Evacuation *(Attach Evacuation Plan)*

J. Resource List

Name	Contact Information	Payment Information
Support Agencies		
Tractor Operators		

Crews		
Utilities		
Fuel		
Food and Supplies		
Lodging		

7) ADDITIONAL COMMENTS

8) ATTACHMENTS *(List here in order of attachment)*

FORESTRY DIVISION

COMMUNITY WILDFIRE PROTECTION PLAN (CWPP) TEMPLATE INSTRUCTIONS

A CWPP helps plan for the possibility of a community-threatening wildfire. The CWPP helps empower communities to organize, plan, educate, and take action on wildfire issues that impact community safety.

The instructions below provide guidance for individuals and communities on how to complete the Arkansas Department of Agriculture's Forestry Division CWPP template. Further assistance on completing a CWPP can be obtained by contacting the Arkansas Firewise Coordinator at (501) or contacting the local Forestry Division district office.

COMMUNITY INFORMATION

Enter the name of the community that the plan is being prepared for and enter the date the plan is completed. Enter information for the individual that completed the CWPP template.

PLAN PARTICIPANTS

Community Representation

Enter names for the local community representative(s). This could include the mayor, city council representative, Firewise Board representative, homeowner association president, etc. Typically these representatives have authority to act on behalf of the community.

Local Fire Department Representation

Enter the names of the local fire department representative(s) who provide fire protection for the community that the CWPP is being prepared for.

Local Forestry Division Representation

Enter the names of the local Forestry Division representative(s) that are assisting the community in the preparation of the CWPP.

Federal and other Interested Parties

Enter the names of any participating representative(s) from any federal agency (USDA-Forest Service, National Park Service, Fish and Wildlife Service, etc.) or any other interested party such as a non-profit group.

PLAN CONTENTS

Community Background and Existing Situation

All pertinent community information should be entered in this section. This information may have to be gathered from several sources such as the local Property Value Assessor (PVA), the local deed office, the Forestry Division, etc. The local fire department and/or the Firewise Council can assist in gathering this information.

Community Base Map and Other Visuals

A community base map should be inserted or attached here to provide needed information. A community map may be obtained from a variety of sources including the Area Development District, the local tax office, the local conservation district, a local university, or from a completed fire hazard mitigation assessment if one has been completed for the area.

Any other available community visuals, including any available GIS layers, should be inserted or attached here.

Objectives/Goals

The objectives of the CWPP should be clearly stated in this section. The objectives should clearly define what the community hopes to accomplish with the preparation and implementation of the CWPP. The objectives should be as specific as possible. The existing objectives in the CWPP template should be edited as needed to reflect the community needs and priorities.

The goals of the CWPP usually include mitigation practices for fuel reduction and structure ignitability reduction practices. They may also include community education. The existing template goals should be edited as needed.

Prioritized Mitigation Recommendations

Mitigation practices should be listed by priority order for fuel reduction, and structure ignitability reduction. All community education and outreach activities and/or events should also be listed by priority order.

Action Plan

The funding needs, timetable for completion, and method or strategy to assess the plans project should be listed here for each identified project. Completion of these items will increase the likelihood of project success.

Wildfire Pre-Suppression Plan

Completion of the information in this section will help to ensure that the community has gathered all pertinent information for use in case of a community threatening wildfire. Assistance for gathering this information may be provided by the local fire department, the Forestry Division, the local emergency management official, or the local unit of a national park or a national forest. The items listed in this section should be identified as completely as possible in order to be prepared for a wildfire.

Additional Comments

Enter any additional comments that provide or explain information included in the CWPP or any other comments that are pertinent to the CWPP.

Attachments

List in order any attachments to the CWPP. These could include maps, personnel lists, phone lists, equipment lists, or logistical information.

Version 7/03

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED	Applicant Identifier	
3. DATE RECEIVED BY STATE	State Application Identifier	
4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier	

1. TYPE OF SUBMISSION:

Application	Pre-application
☐ **Construction**	☐ **Construction**
☒ **Non-Construction**	☒ **Non-Construction**

5. APPLICANT INFORMATION

Legal Name:	**Organizational Unit**: Department:
Organizational DUNS:	Division:
Address: Street:	**Name and telephone number of person to be contacted on matters involving this application (give area code)** Prefix: First Name:
City:	Middle Name
County:	Last Name
State: Zip Code	Suffix:
Country:	Email:
6. EMPLOYER IDENTIFICATION NUMBER *(EIN):* ☐☐-☐☐☐☐☐☐☐	Phone Number (give area code) Fax Number (give area code)

8. TYPE OF APPLICATION:
New ☑ ☐ **Continuation** ☐ **Revision**
If Revision, enter appropriate letter(s) in box(es)
(See back of form for description of letters.) ☐ ☐
Other (specify)

7. TYPE OF APPLICANT: (See back of form for Application Types)
Other (specify) Fire Department
Fire Department

9. NAME OF FEDERAL AGENCY: USDA Forest Service
USDA Forest Service

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 10/664 4
TITLE (Name of Program):

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Completion of a Wildfire Mitigation Project / Education Project
Risk Assessment

12. AREAS AFFECTED BY PROJECT *(Cities, Counties, States, etc.):*

13. PROPOSED PROJECT
Start Date: **1/1/22** Ending Date: **12/31/22**

14. CONGRESSIONAL DISTRICTS OF:
a. Applicant b. Project

15. ESTIMATED FUNDING:

a. Federal	$ 1,000 .00
b. Applicant	$ .00
c. State	$ .00
d. Local	$ .00
e. Other	$ .00
f. Program Income	$ .00
g. TOTAL	$ 1,000 .00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. Yes. ☐ THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON
DATE:
b. No. ☐ PROGRAM IS NOT COVERED BY E. O. 12372
☑ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
☐ Yes If "Yes" attach an explanation. ☒ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix	First Name	Middle Name
Last Name		Suffix
b. Title		c. Telephone Number (give area code)
d. Signature of Authorized Representative		e. Date Signed

Previous Edition Usable
Authorized for Local Reproduction

Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

Reset Form

- Providing information to the Forest Service on your outreach to participants in your programs and activities.

What does the Forest Service do to ensure compliance with nondiscrimination responsibilities?

The Forest Service will conduct reviews of your programs and activities on a periodic basis to ensure they comply with Civil Rights laws. The Forest Service is your partner in providing equal opportunity to the public. For more information, please contact your local Forest Service office.

What Federal Civil Rights laws must you follow to ensure compliance?

U.S. Code	Statute	Prohibits Discrimination on the Basis of:
(42 USC 2000d–2000c)	Title VI of the Civil Rights Act of 1964	Race, Color, or National Origin
(20 USC 1681–1686)	Title IX of the Education Amendments of 1972	Sex (in educational programs and activities)
(42 USC 6101 et seq)	Age Discrimination Act of 1975, as amended	Age
(29 USC 794)	Section 504 of the Rehabilitation Act of 1973, as amended	Disability

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, or for Forest Service issues please call, toll free, (866) 632-9992 (Voice). TDD users can contact USDA through local relay or the Federal Relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice users). USDA is an equal opportunity provider and employer.

FS-850 May 2006

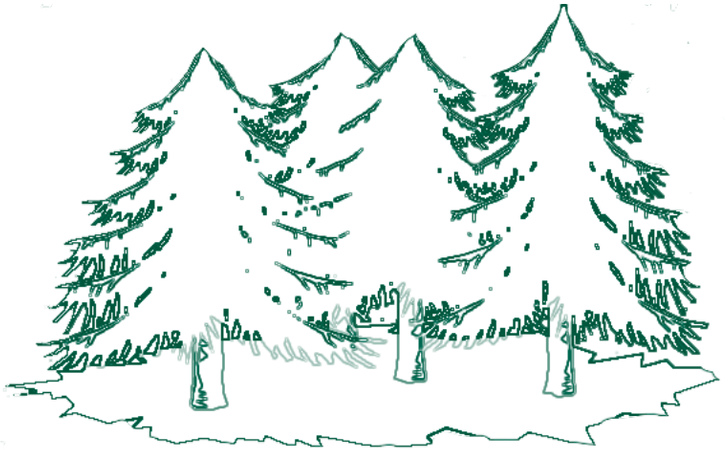
United States Department of Agriculture

Forest Service

Grants and Agreements

Complying with Civil Rights Requirements

Your Responsibilities as a Partner with the USDA Forest Service



"Simple justice requires that public funds, to which all taxpayers of all races contribute, not be spent in any fashion which encourages, entrenches, subsidizes, or results in racial discrimination."

— President John F. Kennedy, in his 1963 message calling for the enactment of Title VI of the Civil Rights Act

Who is required to comply with Federal Civil Rights laws?

If you receive Federal funds or assistance from the Forest Service such as a grant or agreement, by law you must provide equal opportunity for all people to participate in the programs and activities you offer. For example, you should not deny or exclude anyone from programs, services, aids or benefits. Also, you must not retaliate in any manner against a person who files a complaint or opposes any unlawful or discriminatory practice. The back of this brochure shows Federal Civil Rights laws that apply.

This brochure provides a basic overview of your responsibilities for ensuring nondiscrimination in the delivery of your programs and activities to the public on bases covered by federal law. These bases include race, color, national origin, sex (in educational programs or activities), age, and disability.

What are some types of Federal funding and assistance?

- Federal monies given by grants, sub-grants, cooperative agreements, challenge cost-share agreements, cost-reimbursable agreements, or loans
- Training presented by a Federal agency
- Loan/temporary assignment of Federal personnel (e.g., a Forest Service employee instructing a course at a local university)
- Loan or use of Federal property at below market value

Are you a recipient of Federal funding and assistance?

You are a "recipient" if, through a partnership with the Forest Service, you receive Federal funding or assistance (either directly or through another recipient) to conduct a program you offer to the public.

Recipients include:

- Any individual receiving Federal funding or assistance
- A State or local government
- American Indian or Alaska Native individual, Tribe, corporation, or organization
- Any public or private agency, institution, or organization (*e.g., university, college, or non-profit*)

What are your responsibilities for complying with Federal Civil Rights laws?

As a partner with the Forest Service, your responsibilities for complying with Federal Civil Rights laws include, but are not limited to:

- Signing an assurance certifying that you will comply with Civil Rights laws. If you have sub-recipients, obtain a signed assurance from them. An example of a sub-recipient is a local community organization receiving a sub-grant from a state forestry agency.
- Displaying the "And Justice for All" U.S. Department of Agriculture poster (AD-475C) in your public reception areas or other areas visible to the public. Contact your Forest Service office to obtain copies.
- Including the following statement about nondiscrimination and how to file a complaint in your publications and outreach materials:

  "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.)

  To file a complaint of discrimination: write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer."

  If the publications or materials are too small to permit the use of the full statement, at a minimum include the following statement, in print size no smaller than the text: *"This institution is an equal opportunity provider."*
- Including in any of your publications and outreach materials related to a grant or agreement project, a statement of affiliation with the Forest Service, e.g., *"This publication made possible through a grant from the USDA Forest Service."* OR *"This research was conducted in cooperation with the USDA Forest Service."* OR *"This research was funded by a grant from the USDA Forest Service."*
- Providing program information in alternative formats for people with disabilities and in alternative languages for people with limited English proficiency, as appropriate to your customer base.
- Identifying a person to be responsible for ensuring your program is in compliance with Civil Rights requirements.
- Reviewing all your policies, procedures, and practices to ensure that they do not limit participation on the basis of race, color, national origin, age, disability, or sex (in educational programs and activities).
- Evaluating the accessibility of your programs and facilities. If they are not now accessible, develop a transition plan for making them accessible and then carry out the plan as appropriate.
- Ensuring that your staff understands their Civil Rights responsibilities including their role in the USDA complaint process.
- Providing outreach to a wide variety of communities to ensure diversity if you advertise or market your program.

United States Department of Agriculture
Forest Service

Assurance of Compliance With The Department of Agriculture Regulation Under Title VI of The Civil Rights Act of 1964

_____ (hereinafter called the "Applicant".)
(Name of Applicant or Recipient) (Fire Department)

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (PL 88-352) and all requirements imposed by or pursuant to the Regulations of the U.S. Department of Agriculture (7 CFR Part 15) issued pursuant to that Act; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal financial assistance extended after the date hereof to the Applicant by the Forest Service, U.S. Department of Agriculture on account of:

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States in addition to any other rights and remedies provided by this assurance, the Civil Rights Act of 1964, or the Regulations issued thereunder, shall have the right to enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signature appear below are authorized to sign this assurance on behalf of the Applicant.

Dated _____ _____
Applicant—Fire Dept.

BY: _____
(Signature)

_____

_____
(Applicant's mailing address)

Previous editions of this form are obsolete 1700-1(11/77)