

INSERT COMMUNITY LETTERHEAD HERE OR COPY AND PASTE

Date

Property Owner's Name

Property Street Address

City, State Zip Code

Dear **Property Owner**:

Based upon the review of the survey data provided by your surveyor on FEMA's Elevation Certificate dated **month day, year** and the Base Level Engineering (BLE) Report generated for the site under review, the **name of community** accepts the Base Flood Elevation (BFE) of **BFE** for your property.

The BLE Report represents Best Available Data; providing estimated 1-percent-annual-chance elevations and modeling information which is required for various types of Letter of Map Change (LOMC) requests where such data is not already published on a Flood Insurance Rate Map (FIRM). FEMA allows the use of BLE data in instances where no modeling information exists for Zone A areas.

Accepting the provided BFE on FEMA's Elevation Certificate in no way holds the **name of community** liable if your property is ever flooded. This letter has been provided to satisfy the insurance company's request for community acknowledgement of the elevation data provided by the surveyor on the property located at **Property Street Address**.

Best Regards,

Typed or printed name of floodplain administrator

Community Floodplain Administrator

Signature

Date