

Arkansas Water Well Construction Commission
Arkansas Department of Agriculture
Attn: Fiscal
1 Natural Resources Drive
Little Rock, AR 72205

Information for Driller Registration

An applicant for an Arkansas Water Well Driller Registration Certificate must submit the following:

1. Proof of age. An applicant must submit a driver's license or other documentation illustrating that he is at least 18 years old.

2. Completed application form and \$125 registration fee.

3. Proof of experience. Before an applicant is eligible to take any of the water well driller certification tests, the applicant must demonstrate proof of experience by meeting the requirements listed under either A, B, or C below:

A. Applicant has completed the Commission's Driller Apprenticeship Program by either:

1. Completing two years of the Commission's Driller Apprenticeship Program and has a letter from the apprentice's supervisor stating that the apprentice is ready to sit for examination; or
2. Applicant has completed three years of the Commission's Driller Apprenticeship Program and has IRS W2 Wage and Tax Statement Forms demonstrating three years of employment under a licensed water well contractor.

B. Applicant holds or has held a valid Arkansas Water Well Driller Certificate of Registration **and meets the qualifications listed in the Apprenticeship Program Exemption set out in Rule 3.10.10 of the Arkansas Water Well Construction Commission Rules and Regulations.**

C. Applicant holds or has held a registration from another state similar to the type and class for which the person is applying, and the other state's program must be at least as rigorous as the Commission's Apprenticeship Program.

Review of application

The Commission will consider applications at its bi-monthly meetings. It generally meets on the first Friday in February, April, June, August, October, and December of each year. **The Commission may delay consideration of applications received less than two weeks before a scheduled Commission meeting until the next meeting.**

The Commission will send Applicant notice that it has reviewed his application and whether it has approved him for testing.

Examinations

Once approved, the Commission will contact the Applicant to set up a test date. All exams will be given at the Commission's offices at 101 E. Capitol, Suite 350, Little Rock.

The exams will cover the Arkansas Water Well Construction Act, Ark. Code Ann. § 17-50-101 et seq; Water Well Construction Rules and Regulations; and general knowledge of water well drilling. Questions are multiple choice, true and false, and fill in the blank. There will be 50 questions and a passing score is 70% or more. The exam should take one to two hours. Commission staff will grade the exam and review missed questions with Applicants on the day of the exam.

If an applicant fails an exam, the exam can be retaken on another day. Applicants who fail the exam must file a new application if the exam is not passed within 120 days after the Commission meeting at which the Applicant was originally approved to take the test.

Payment of Registration Fee

Prior to taking the exam the applicant must pay a \$125 registration fee. The Commission will consider the applicant certified upon passage of the exam or exams and payment of the \$125 registration fee.

NOTE: To legally drill wells within Arkansas, a registered driller must either hold an Arkansas Water Well Contractor Drilling and Pump Systems License or an Arkansas Water Well Contractor Drilling License or be employed by someone who holds such a license.

Arkansas Water Well Driller
Registration Application

Incomplete or inaccurate information will delay processing of your application. For yes or no responses, circle the correct answer. Social Security Numbers will not be released to the public. An applicant must sign and notarize his application.

Full name: (First name, middle initial, last name)		Social security number:		
Street address:		Mailing address: (If not same as street address)		
City:		County:		
State:		Home phone number: ()		
Zip:		Work phone number: ()		
Date of birth (mm/dd/yy)	Height:	Weight:	Hair color:	Eye color
Sex: Male Female	Ever convicted of a felony? Yes No	US citizen? Yes No	Resident of AR? Yes No	
Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 Degrees:				
If you obtained a GED circle 12.				
Number of years of experience in water well construction:				
Have you ever had an Arkansas Water Well Registration Certificate or License revoked? Yes No				
Employed by: (Name of business)			Contractor number:	
Business street address:			City:	
State:	County:		Zip:	

For AWWCC use only

Amount	Receipt #	Issue Date	Reg. # D
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If you hold any water well driller registration certificates from other states, please list other states and applicable registration information. Also, list any professional licenses or credentials you hold (i.e. Professional Geologist or Master Plumber, etc.)

Please check the appropriate category or categories for which you are seeking certification and would like to be tested.

	Consolidated (Includes water well construction techniques for all water wells, other than monitoring wells, constructed in rock formation or in formations which will not cave, including the overburden and soils overlying consolidated formations)
	Unconsolidated (Includes water well construction techniques for all water wells, other than monitoring wells, constructed in sand, clay and gravel formations which are caving in nature)
	Hydrofracturing (includes pumping or injecting fluids, does not include the use of explosives)
	Monitoring and Piezometer (includes water well construction for the purpose of locating and sampling for engineering or geological data or sampling ground water)
	Geothermal (Includes construction of wells built for the purpose of geothermal energy exchange including earth-coupled and direct exchange systems.)
<p>Prior to taking the exam the applicant must submit a \$125 registration certificate fee.</p>	

Please check the box to the left of letter A, B, C, or D below to indicate which experience requirements you believe you meet and the types of information submitted by you.

___ **A. Applicant** has completed two years of the Commission’s driller apprenticeship program; and has a letter from the apprentice’s supervisor stating that the apprentice is ready to sit for examination.

___ **B. Applicant** has completed three years of the Commission’s driller apprenticeship program and has IRS W2 Wage and Tax Statement Forms demonstrating three years of employment under a licensed water well contractor.

___ **C. Applicant** holds or has held in the past a valid Arkansas Water Well Driller Registration Certificate and meets the qualifications listed in the Apprenticeship Program Exemption set out in Rule 3.10.10 of the Arkansas Water Well Construction Commission Rules and Regulations.

___ **D Applicant** holds or has held a registration from another state similar to the type and class for which the person is applying and has held this registration for a period equivalent to the apprenticeship program.

I hereby certify that the information remitted on this application and provided by me is true and correct; that I have knowledge of the Water Well Construction Act and regulations pertaining to water well construction; and that I have the level of experience I have indicated.

Witness: _____ *Signed:* _____

THIS FORM MUST BE NOTARIZED

State of _____

County of _____

Subscribed and sworn to before me this _____

day of _____, 20 _____

My Commission expires: _____

Signed:

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CRIMINAL HISTORY BACKGROUND CHECKS WITH ARKANSAS STATE POLICE

Applying for a license or registration for a **new** (anyone who is **not** currently licensed) Driller, Pump Installer or Apprentice with the Arkansas Water Well Construction Commission (AWWCC) requires a criminal history background check from the Arkansas State Police (ASP). All license signing authorities are *required* to submit a criminal history background check.

Attached with this application is the consent form for the background check. Please fill in the form (please print), then sign it, date it and have it notarized. It **MUST** be signed by you, the applicant, and notarized. Return it with this application. The information will be released to the Arkansas Water Well Construction Commission as listed on the bottom of the form.

NOTE: The entire criminal history background check process can take up to two before AWWCC receives final results.



ARKANSAS STATE POLICE

ASP-122
(Eff. 08/11/2021)

Identification Bureau Individual Record Check Request Form

Please mark the box if this background check is for U.S. VISA purposes only and requires an Apostille Letter

Full Name: _____
Last name First name Middle name Jr/Sr/III
Daytime Phone #: (____) _____

List ALL other names ever used (married, maiden, shortened, etc)

Date of Birth: _____ State of Birth: _____ Race: _____ Sex: _____
(Month/Day/Year)

Social Security #: _____ Driver's License #: _____ State

Physical Address: _____
Street
City State ZIP

Mailing Address: _____
Street or P.O. Box
City State ZIP

APPLICANT RECORD NOTIFICATION

Change, Correction, or Updating: Procedures for obtaining a change, correction, or updating of an FBI criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.34 and/or Arkansas Code § 12-12-1013.

I give my consent for the Arkansas State Police to conduct a criminal record search on myself and release any results to the following person or entity:

Signature: _____ Date: _____
(First/MI/Last Name) Month/Day/Year

Release to: _____
Arkansas Water Well Construction Commission
(First/MI/Last Name) or Full Name of Agency

Mailing Address: _____
Cone Building 1, 10421 West Markham
Street
Little Rock AR 72205
City State ZIP

Daytime Phone #: (501) 682-3900

82005 State Record Check